

Nishi Mikawa City Planning Project Specific land plot adjustment project around Anjo Sakurai Station

Address (location) Change Checklist

Please complete the address change procedures after January 14, 2025 (Tuesday). (Current content as of September 2024)

- ☐...Items that require procedures to be completed by the person concerned
- ☒...Items that do not require any procedures

1 Main items for which the City Hall is the point of contact

Type	Name	What you need for the procedure	Change deadline	Where to report/inquiry
Resident registration, family register, seal registration, etc.	■ Resident record	No procedure is necessary.		Anjo City Hall Citizens Division (Notification Section 0566-71-2268)
	■ Seal registration			
	<input type="checkbox"/> Family register (permanent domicile)	In principle, there is no need to take any steps, but if you do not wish to change your domicile by public notice of land transfer, you will need to submit a request form in advance. For more information, please see the notice delivered in October 2024.		
	<input type="checkbox"/> My number card/electronic certificate	My number card Basic resident register card Identity verification documents (driver's license, etc., even those from before the address change procedure for land readjustment are acceptable)	No specific date, but please let us know as soon as possible. *Even if you do not complete the address change procedure, you can continue to use e-tax to file tax returns, etc.	
	<input type="checkbox"/> Basic resident register card/electronic certificate			
	<input type="checkbox"/> Residence card, special permanent resident certificate	Residence card Special permanent resident certificate	No specific date. Please update it the next time you visit the office.	
	■ Passport	No procedure is necessary. Please cross out the holder entry field yourself with a double line and make any corrections.		
Light automobiles etc.	■ Light automobile tax	No procedure is necessary.		Anjo City Hall Municipal Tax Division (Light automobile tax section 0566-71-2213)
	■ Registration of motorized bicycles, etc. (125cc or less)			
Disability welfare	<input type="checkbox"/> Physical disability certificate	Various disability certificates Something that shows your My Number (for the person concerned)	No specific date, but please let us know as soon as possible.	Anjo City Hall Disability Welfare Division (Disability Welfare Section 0566-71-2225)
	<input type="checkbox"/> Rehabilitation notebook			
	<input type="checkbox"/> Health and Welfare Handbook for Mentally Disabled Persons			
	<input type="checkbox"/> Aichi Prefecture Mutual Aid System for Dependents with Physical and Mental Disabilities			
	<input type="checkbox"/> Toll road disability discount (For those who are registered to use ETC)	Various disability certificates Vehicle inspection certificate		
	■ The following various allowances Anjo city disability assistance fee, Aichi prefecture home-based severe illness Disability allowance, special disability allowance, welfare for disabled children Allowance, transitional welfare allowance, special child support allowance	No procedure is necessary.		
	<input type="checkbox"/> Disability welfare service recipient ID	Disability welfare service recipient ID	No specific date. Please update it the next time you visit the office.	Anjo City Hall Disability Welfare Division (Disability Benefits Section 0566-71-2259)
	<input type="checkbox"/> Community life support project recipient ID	Community life support project recipient ID		
	<input type="checkbox"/> Day school recipient card (disabled child)	Day school recipient card (disabled child)		
	<input type="checkbox"/> Independence support medical care recipient card (rehabilitation medical care)	Independence support medical care recipient ID (Rehabilitation medical care)		
	<input type="checkbox"/> Independence support medical care recipient card (nurturing medical care)	Independence support medical care recipient ID (nurturing medicine)		
Pension	■ For those currently joining	For Category 1 insured persons (self-employed persons, students, etc.): No procedures are required. Category 2 insured persons (company employees, civil servants, etc.): No procedures are required. For Category 3 insured persons (Spouse of Category 2): No procedures are required.		
Insurance/welfare medical care	<input type="checkbox"/> National health insurance card and National Health Insurance recipient card, etc.	Your current insurance card, etc.	No specific date. Please update it the next time you visit the office.	Anjo City Hall National Health Insurance and Pension Division (National Health Insurance Section 0566-71-2230)
	<input type="checkbox"/> Nursing care insurance card			Anjo City Hall Elderly Welfare Division (Nursing Benefits Section 0566-71-2226)
	<input type="checkbox"/> Welfare medical expenses recipient ID (Children, people with disabilities, single-parent families, Mentally disabled people, elderly people)	Your current insurance card, beneficiary card, etc.	No specific date. Please update it the next time you visit the office.	Anjo City Hall National Health Insurance and Pension Division (Medical Section 0566-71-2232)
	<input type="checkbox"/> Childcare medical ticket			
	<input type="checkbox"/> Elderly medical insurance card			
	<input type="checkbox"/> Certificate of Eligibility for Welfare Medical Expenses for the Elderly Certificate of payment			
	<input type="checkbox"/> Certification of recipient of medical expenses for mentally disabled persons			
	<input type="checkbox"/> Independence support medical care recipient card (mental medical care)	Your current recipient ID		
Child care support	■ Child allowance	No procedure is necessary.		Anjo City Hall Childcare Support Division (Child Care Support Section, Child Allowance Section 0566-71-2227)
	■ Child support allowance			Anjo City Hall Childcare Support Division (Child Care Support Section Child Rearing Allowance Section 0566-71-2229)
	■ Orphan allowance			
Childcare etc.	■ Nursery school/certified nursery school	No procedure is necessary. *Please contact each nursery school for certified nursery schools outside the city.		Anjo City Hall Childcare Division (Admission staff 0566-71-2228)
School	■ Elementary/junior high school (public)	No procedure is necessary.		Anjo City Board of Education School Education Division (Academic Affairs Section 0566-71-2254)
Library	<input type="checkbox"/> Library and information center user card	Documents that can confirm your new address (driver's license, student ID, etc.)	No specific date, but please let us know as soon as possible.	Anjo City Library and Information Center (Anforet Main Building) (Anforet Division 0566-76-6111) Or a community center library in the city, etc.
Water and sewage	■ Water/sewerage	No procedure is necessary.		Anjo City Hall Water Supply Customer Desk (0566-71-2249)

2 Main items for which the point of contact is other than the City Hall

Type	Name	What you need for the procedure	Change deadline	Where to report/inquiry
Real estate registration	■ Title section of land registration items	No procedure is necessary.		Nagoya Legal Affairs Bureau Kariya Branch (0566-21-0086)
	■ Title section of building registration information	Anjo City will apply to the Legal Affairs Bureau to change the titles (lot numbers, etc.) of land and buildings within the enforcement area.		
	□ Rights section of land registry entries (Address or location)	Registration application form Seal Address (location) change certificate	Currently, you can do this when necessary (sales, inheritance registration, etc.), but please note that it will become mandatory from April 1, 2026 . <Free> *Registration work will be suspended due to land readjustment registration. Once the registration work has resumed, we will notify the relevant rights holders of the "Notice of Lifting the Suspension of the Registration Work."	Jurisdictional Legal Affairs Bureau (Land and buildings within Anjo City have jurisdiction over Nagoya Legal Affairs Bureau Kariya Branch 0566-21-0086)
	□ Rights section of building registration information (Address or location)			
Automobiles etc.	□ Driver's license	Driver's license Address (location) change certificate *If the address on your driver's license is different from your current address, other documents are required. Please contact the report/inquiry address.	Please let us know when you update next time. <Free> *If you wish to use it as a certificate, we recommend that you complete the procedure as soon as possible.	Police station or Aichi Prefecture Driver's License Examination Center (Anjo Police Station 0566-76-0110) (Representative of Driver's License Examination Center 052-801-3211)
	■ Car tax	No procedure is necessary.		Nishi Mikawa Prefectural Tax Office (0564-27-2712)
	□ Automobile inspection certificate (Motorcycles over 250cc)	Automobile inspection certificate If applying on behalf of the owner/user, a power of attorney from the owner/user Address (location) change certificate Garage certificate etc. *For details, please contact the report/inquiry office.	We recommend that you apply early. <Fee>	Aichi Transportation Branch Nishi Mikawa Automobile Inspection and Registration Office (Help desk 050-5540-2047/After the automated voice, press 037. You will be connected to an operator.)
	□ Light automobile notification certificate (Motorcycles over 125cc and under 250cc)			
	□ Automobile inspection certificate (light automobile)	Automobile inspection certificate Address (location) change certificate *For details, please contact the report/inquiry branch.	We recommend that you apply early. <Free>	Light Automobile Inspection Association Mikawa Branch (Call center 050-3816-1772)
Pension	□ Notices, etc. from the Pension Service (For those who are receiving pension benefits and have submitted a change of address notification to the Japan Pension Service)	You can apply by mail. A notification form will be sent to you, so please contact the Nenkin Dial.	No specific date.	Japan Pension Service Nenkin Dial (Navi dial 0570-05-1165)
Life line	□ Each electric company	Please check with the relevant places.		Each electric company
	□ City gas/propane gas	*Landline telephones are linked to the fire department, so we recommend that you make arrangements as early as possible.		Each gas company
	□ Landline phone, mobile phone			Each communication company
Child care etc.	□ Kindergartens, unlicensed childcare facilities, etc.	Please contact each facility.		
Commercial /corporate registration	□ Change of location of business office (head office/branch)	Address (location) change certificate Notification stamp, etc.	Please apply within two weeks after changing your location/address. <Free>	Legal Affairs Bureau with jurisdiction over the location of the head office (Jurisdiction in Anjo City is Nagoya Legal Affairs Bureau Okazaki Branch 0564-52-6415)
	Commercial/corporate registration	*For details, please contact the report/inquiry office.		
Business license	□ Restaurant business license	Various business licenses Seal	Please check with the relevant department.	Health center where business license has been submitted
	□ Other business licenses	Address (location) change certificate		Office that has been notified of business license
Fixed asset	□ Land, buildings, and depreciable assets located in other municipalities	Please check with each municipality.		City, ward, town, or village where the land, building, or depreciable asset is located
Other	□ Life insurance, non-life insurance, automobile insurance, etc.	Please check with the relevant places.		Each insurance company
	□ Financial institution (bank) deposit passbook, etc.			Each financial institution
	□ Credit card			Each credit card company
	□ Various point cards/stamp cards			Issuing company
	□ Various membership cards			Issuing company
	□ Staff identity card			Company you work for
	□ Student ID (high school, university, junior college, vocational school, etc.)			Attending school

- For other permits and licenses that require notification of change of address by law, please follow the respective prescribed procedures.
 - We will send you 5 copies per person (per company) of “Certificate of change of address and domicile (for individuals)” and “Certificate of change of corporate office location (for corporations)” necessary for procedures after January 14, 2025 (Tuesday), so please use them. In addition, if the certificate is insufficient, “Certificate of change of address and permanent domicile (individual)” can be obtained from the Citizen’s Division (City Hall main building 1st floor), Northern Branch (inside Northern Community Center), Sakurai Branch (inside Sakurai Community Center), Meisho Branch (in Meisho Plaza), Identification/Passport Center (1st floor, Anforet Main Building), and the “Certificate of change of corporate business location (corporate)” from the Land Readjustment Division, will be issued free of charge.
 - In order to notify various parties of your new address, we will be distributing 50 postcards for notification of change of address to individuals and 200 to corporations per household, free of charge.
 - Business operations are limited at the Northern Branch (inside the Northern Community Center), Sakurai Branch (inside the Sakurai Community Center), and Meisho Branch (inside Meisho Plaza). Please see the QR code on the right for information on branch operations.
- 

